

## Memorandum of Understanding

Alternatives, Inc.'s mission is to promote public safety and challenge offenders to become responsible, productive citizens through firm, fair, consistent supervision, treatment and education.

As part of this mission, Alternatives, Inc. provides housing, food service, treatment, and security for approximately 185 female clients (Passages, 1001 South 27<sup>th</sup> St.) and 210 male clients (Alpha House 3109 1<sup>st</sup> Ave. North).

The Prison Rape Elimination Act of 2003 requires Alternatives, Inc. to be in compliance with Federal standards. Standard 115.251 (resident reporting) requires Alternatives, Inc. to provide residents with at least one way to report sexual abuse or harassment to a public or private entity that is not part of Alternatives, Inc.

In the event a resident(s) is sexually abused, Alternatives, Inc. seeks to make available a way for residents to report to an outside agency.

### 1. Scope of Assistance:

#### a. Great Falls Prerelease Services Inc.:

- i. Designate a staff person or category of staff (Compliance Officer – Shift Leader) to take PREA reports from Alternatives, Inc. residents by telephone or by mail.
- ii. Provide a telephone number (406-727-0944) and mailing address (1019 15<sup>th</sup> St. North, Great Falls, MT 59401) that residents can submit reports to. This telephone number and mailing address will be posted throughout Alternatives, Inc. facilities.
- iii. Immediately upon receiving a report contact Rick Alan Deady, PREA Coordinator at 406-256-3501 ext. 245 (if after normal work hours, please leave a detailed message).
- iv. If a verbal report is made by a resident, the staff person receiving the report will make a written report. Written report(s) will be e-mailed to Rick Alan Deady at [rdeady@altinc.net](mailto:rdeady@altinc.net).
- v. Keep all reports confidential.

#### b. Alternatives, Inc.:

- i. Designate a staff person or category of staff (Client Advisor (CA)) to take PREA reports from Great Falls Prerelease Services, Inc. residents by telephone or by mail.
- ii. Provide a telephone number (406-294-9608) and mailing address (Passages, 1001 South 27<sup>th</sup> St. Billings, MT 59101) that residents can submit reports to. This telephone number and mailing address will be posted throughout Great Falls Prerelease Services, Inc. facilities.
- iii. Immediately upon receiving a report contact Shellie Babinecz, Program Manager at 406-455-9350 (if after normal work hours, please leave a detailed message).
- iv. If a verbal report is made by a resident, the staff person receiving the report will make a written report. Written report(s) will be e-mailed to Shellie Babinecz at [shellie@gfprc.org](mailto:shellie@gfprc.org).
- v. Keep all reports confidential.

2. Time Frame

- a. Great Falls Prerelease Services, Inc. and Alternatives, Inc. are available to mutually assist each other's agency/residents on a twenty-four (24) hours a day, seven (7) days a week.
- b. This Memorandum of Understanding is effective on the date the last party signing the agreements and is in effect for three (3) year from that date, unless:
  - i. Should either party wish to terminate this Memorandum of Understanding, the party wishing to terminate their services shall provide a thirty (30) day written notification.

3. Financial

- a. Great Falls Prerelease Services, Inc. and Alternatives, Inc agree to the following:
  - i. No parties to this agreement shall be under any obligation to reimburse the other parties for any costs;
  - Or
  - ii. Financial agreements are as follows:

---



---



---



---

Contact Information: Any changes to this agreement are to be made by contacting:

Rick Alan Deady, PREA Coordinator  
 2120 3<sup>rd</sup> Avenue North  
 Billings, MT 59101  
 406-256-3501 ext. 245

or

David O. Armstrong, CEO  
 2120 3<sup>rd</sup> Avenue North  
 Billings, MT 59101  
 406-256-3501 ext. 223

Great Falls Prerelease Services, Inc.

Alternatives, Inc.

CT [Signature] 3/30/22  
 Name Date  
ALAN T. SCANLON  
 Print Name  
Executive Director  
 Title  
406 455 9320  
 Phone Number

\_\_\_\_\_  
 Name Date  
 \_\_\_\_\_  
 Print Name  
 \_\_\_\_\_  
 Title  
 \_\_\_\_\_  
 Phone Number

## Memorandum of Understanding

Alternatives, Inc.'s mission is to promote public safety and challenge offenders to become responsible, productive citizens through firm, fair, consistent supervision, treatment and education.

As part of this mission, Alternatives, Inc. provides housing, food service, treatment, and security for approximately 185 female clients (Passages, 1001 South 27<sup>th</sup> St.) and 210 male clients (Alpha House 3109 1<sup>st</sup> Ave. North).

The Prison Rape Elimination Act of 2003 requires Alternatives, Inc. to be in compliance with Federal standards. Standard 115.251 (resident reporting) requires Alternatives, Inc. to provide residents with at least one way to report sexual abuse or harassment to a public or private entity that is not part of Alternatives, Inc.

In the event a resident(s) is sexually abused, Alternatives, Inc. seeks to make available a way for residents to report to an outside agency.

### 1. Scope of Assistance:

#### a. Great Falls Prerelease Services Inc.:

- i. Designate a staff person or category of staff (Compliance Officer – Shift Leader) to take PREA reports from Alternatives, Inc. residents by telephone or by mail.
- ii. Provide a telephone number (406-727-0944) and mailing address (1019 15<sup>th</sup> St. North, Great Falls, MT 59401) that residents can submit reports to. This telephone number and mailing address will be posted throughout Alternatives, Inc. facilities.
- iii. Immediately upon receiving a report contact Rick Alan Deady, PREA Coordinator at 406-256-3501 ext. 245 (if after normal work hours, please leave a detailed message).
- iv. If a verbal report is made by a resident, the staff person receiving the report will make a written report. Written report(s) will be e-mailed to Rick Alan Deady at [rdeady@altinc.net](mailto:rdeady@altinc.net).
- v. Keep all reports confidential.

#### b. Alternatives, Inc.:

- i. Designate a staff person or category of staff (Client Advisor (CA)) to take PREA reports from Great Falls Prerelease Services, Inc. residents by telephone or by mail.
- ii. Provide a telephone number (406-294-9608) and mailing address (Passages, 1001 South 27<sup>th</sup> St. Billings, MT 59101) that residents can submit reports to. This telephone number and mailing address will be posted throughout Great Falls Prerelease Services, Inc. facilities.
- iii. Immediately upon receiving a report contact Shellie Babinecz, Program Manager at 406-455-9350 (if after normal work hours, please leave a detailed message).
- iv. If a verbal report is made by a resident, the staff person receiving the report will make a written report. Written report(s) will be e-mailed to Shellie Babinecz at [shellie@gfprc.org](mailto:shellie@gfprc.org).
- v. Keep all reports confidential.



**Shellie Babinecz - PREA MOU**

---

**From:** Rick Deady <rdeady@altinc.net>  
**To:** Shellie Babinecz <shellie@gfprc.org>  
**Date:** 3/7/2022 11:46 AM  
**Subject:** PREA MOU  
**Cc:** Rick Deady <rdeady@altinc.net>, Mike Scott <MScott@gfprc.org>  
**Attachments:** PREA - Memorandum of Understanding - 3rd party reporting - Revision 3-22.docx; 3rd party PREA Reporting - GF Transition Center - 3-26-19.pdf; PREA - 3rd Party Call to CA Desk 9-21.docx; PREA 3rd Party Calls Checklist - DIGI.docx

---

**Shellie and Mike:**

First off, let me apologize for the confusion from the MTDOC test of the MOU 3<sup>rd</sup> Party Notification during the DOC audit/monitoring of the Great Falls Transition Center on February 24<sup>th</sup>. I have provided the Client Advisor staff with documentation to review on the PREA 3<sup>rd</sup> Party Notification process and will be meeting with them on Thursday of this week to further provide training on the proper response to these types of calls.

Alternatives, Inc., has begun the PREA Audit process and in preparation for the audit, the Memorandum Of Understanding (MOU) between Great Falls Transition Center and Alternatives, Inc. will expire on March 26<sup>th</sup> 2022.

I am attaching a draft of a new MOU between our two agencies for your review.

In light of the recent test, I am open to suggestions and/or changes to the MOU to better address our response to these calls or procedures to develop a routine "testing" to keep staff better trained in this area? Please let me know your thoughts on this.

I am also attaching the training documentation (6-Minute Training and PREA 3<sup>rd</sup> Party Call Checklist) that I will be discussing with the CA's this week.

Thanks.

**Rick Alan Deady**  
**Alternatives, Inc.**  
**Emergency Safety Planner/PREA Coordinator**  
**2120 3<sup>rd</sup> Avenue North**  
**Billings, Montana 59101**